

How do I get started?

Aaron Academy's Policies / Requirements are as follows:

- 1** Submit your enrollment forms and registration fees to our school office.
Please see page 5 for more information on enrollments. See page 8 for instructions.
- 2** Withdraw student from current school.
After enrollment you will need to withdraw your student from the previous school. You can use our receipt of enrollment for verification to complete the transfer if needed.
- 3** Determine the student's courses or credits needed.
For high school students, once our office receives your transcripts from the previous school, we will send you a list of courses needed for the current school year. See page 33 for our required high school credits.
- 4** Purchase the curriculum (books) needed.
Purchase the books your student will need for the current school year. There are many resources that carry home education materials. We provide a short list of resources on page 18.
- 5** Submit Curriculum List (list of books, courses).
A list of the courses and materials the student will be using is due within 30 days of enrollment. You will find this form on page 19 and also online.
- 6** Have student start working on courses.
Once you purchase and acquire the study materials and books, have the student start school. State laws require a minimum of 4 hours a day of school work. Total school hours for the day is optional. (Please note: 8 hours of work in one day **does not** constitute two school days.)
- 7** Log school days (on semester reports).
Maintain a log each day student completes work (you can use our semester reports included on pages 27, 29, 35, and 37). Total school days for the entire school year (both semesters) is 180 minimum.
- 8** Grade work as completed.
Maintain a list of grades per subject. Grade averages and/or final grades should be posted and submitted at the end of each semester. If the student is attending a Tutorial, the parent is still responsible to submit all grades. (Semester Reports are included in this booklet and also available online to print.)
- 9** Submit reports (attendance and grades) to Aaron Academy at the end of each semester.
You can deliver, mail, fax, or submit these semester reports online. Please know that late submissions after the due dates will incur late fees. Please submit your semester reports on time.

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Enrollment Classifications

A Re-Enrollment—Standard

- Current students completing the school year ending in June 2023.

B Re-Enrollment—Previous

- Students who have been enrolled with Aaron Academy in previous years and are now transferring back to our school for the 2023-2024 school year.

C New Enrollment

- Students who have not been student members at Aaron Academy and are registering for the 2023-2024 school year.

Important notes on enrollments

- 1 **We highly recommend you enroll on time, no later than August, when other schools in your area or county are returning to school after the summer months.**
- 2 **A student's attendance (school days with Aaron Academy) starts on the enrollment date. We send a friendly reminder in September to current students who have not re-enrolled.**
- 3 **We reserve the right not to accept school days, grades, and/or high school credits earned in the first semester (July to December) from current students who failed to re-enroll with Aaron Academy during this same first semester.**

Grade level requirements

All student enrollments must comply with the following grade placement policies.

Kindergarten thru 8th grade students cannot skip a grade level unless:

- The student has taken an achievement test the previous year and results show an above average score of 7, 8, or 9 Stanine score in all subjects.
- It is not permissible to skip 8th grade and go directly into high school unless test scores are all post high school in every subject.
- The Principal will review all test scores to determine if requirements are met for grade advancement.

High School students:

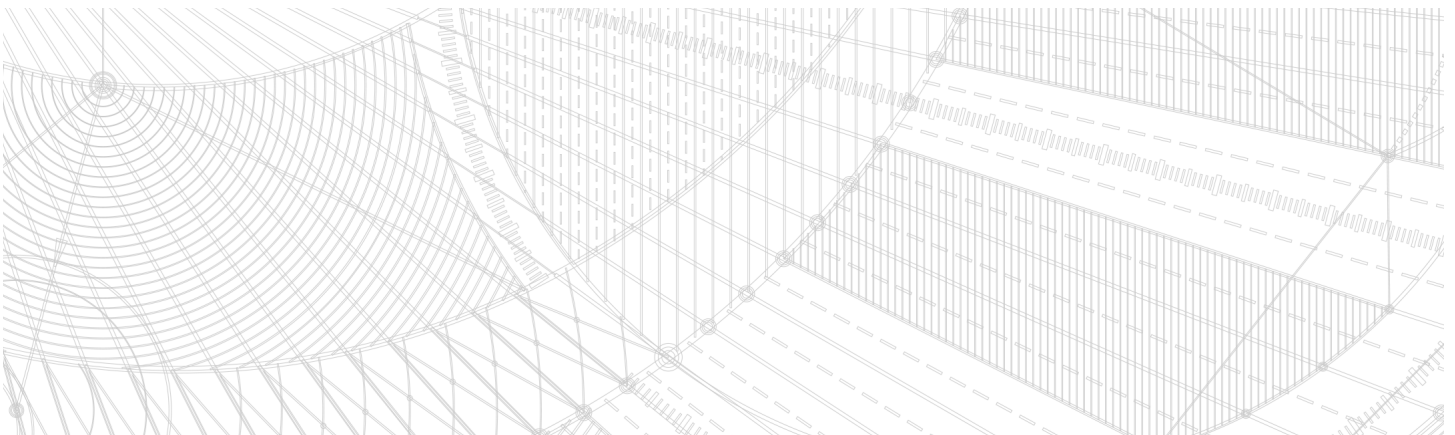
- If student is transferring from another school, grade placement will be the next consecutive grade from the previous grade completed.
- High School grades cannot be skipped.
- Only students in 11th grade can apply for early graduation. Parents will need to contact the school office and review their student's transcript with our registrar to ensure specific requirements have been met.

Important notes on fees and payments

- 1 Our enrollment fees are annual fees. There are no monthly fees.
- 2 Enrollment forms without fees included will not be processed.
- 3 Once submitted, there are **NO REFUNDS** on enrollment fees (unless for any reason Aaron Academy cannot accept the student's enrollment).
- 4 We accept all major debit or credit cards.
- 5 Two or three-party checks are not accepted.
- 6 NSF or closed-account checks will incur a \$30 bank fee. If amount due is not paid, student could face expulsion.

The benefits of enrolling on time

- 1 The Home School Legal Defense Association highly recommends that you enroll no later than August, when public schools start in your local area.
- 2 You are compliant with Aaron Academy's enrollment policies, requirements, and the educational laws of the State of Tennessee.
- 3 It ensures that your school days are eligible to be counted.
- 4 Please know that any school days submitted before re-enrollment at Aaron Academy are counted as independent homeschooling days.
- 5 We reserve the right not to accept late re-enrollments.



Note: there are NO refunds on enrollment fees unless for any reason Aaron Academy cannot accept the student's enrollment.

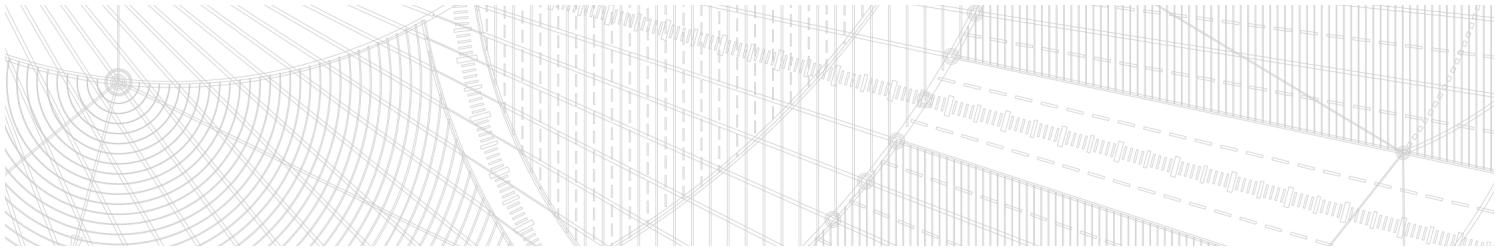
Enrollment Fees

Kindergarten thru 8th Grade:	First Student	\$ 80
	Second Student	70
	Third Student	60
	Fourth Student	50
	Additional	0
High School Grades:	Each Student	\$ 90

Military & Missionary Fee

Active Duty & Current Field Missionaries

All Grades:	Each Student	\$ 35
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Note: there are NO refunds on testing fees.

Private Testing Fees

We no longer offer group testing, but private testing is available. For more information see page 21 or contact the school office.

Private Testing Only:	By Certified Teacher	\$ 95
	By Aaron Academy	\$ 140

AARON ACADEMY'S ENROLLMENT APPLICATION

(Not valid if submitted without required fees)

2023-2024
SCHOOL YEAR

Re-Enrollments

A Re-Enrollment: Standard

B Re-Enrollment: Previous

1 Primary Teacher's Name: (Must reside with student.) Mother Father Legal Guardian
(Legal documents required.)

First Name Middle Name Last Name

Street Address City State Zip

Phone Number Parent's Email Address

Occupation Place of Employment Parent's Driver's Lic. No.

Primary teacher's educational level? GED High School Diploma College Degree

(NOTE: By School Policy, a high school diploma or GED is required to teach a student in 9th through 12th grade.)

2 Other Parent's Name: Mother Father Legal Guardian

First Name Middle Name Last Name

Phone Number Occupation Place of Employment

Other parent's educational level? GED High School Diploma College Degree None

Does this parent live at student's home? Yes No And has custodial rights to student records? Yes No

3 Church Information or Religious Affiliation:

Church Name

City Pastor

4 Updates / Changes:

A: Has your address changed? No Yes

B: Has contact info changed? No Yes

(If yes) Email Address
 Phone Number

5 If mailing or faxing forms with Debit/Credit Card: Enrollment: \$ _____ Other: \$ _____
Debit/Credit Card: _____ Cardholder's Name: _____
Card Number: _____ Expiration Date: _____ Security Code: _____

6 I have read, understand, and agree with Aaron Academy's policies / requirements (pg. 4), testing requirements (pg. 31), graduation requirements (pg. 33), and statement of faith (pg. 45).

Parent's (or Legal Guardian's) Signature Date

(Signature grants school permission to verify data in this form and to monitor compliance to its policies.)

—continued: You can submit up to 5 re-enrolling students on this form.

1 Student's Full Legal Name:

First Name Middle Name Last Name Male Female

Date of Birth Grade Level Repeating Grade Level? No Yes

2 Student's Full Legal Name:

First Name Middle Name Last Name Male Female

Date of Birth Grade Level Repeating Grade Level? No Yes

3 Student's Full Legal Name:

First Name Middle Name Last Name Male Female

Date of Birth Grade Level Repeating Grade Level? No Yes

4 Student's Full Legal Name:

First Name Middle Name Last Name Male Female

Date of Birth Grade Level Repeating Grade Level? No Yes

5 Student's Full Legal Name:

First Name Middle Name Last Name Male Female

Date of Birth Grade Level Repeating Grade Level? No Yes

AARON ACADEMY'S ENROLLMENT APPLICATION

(Not valid if submitted without required fees)

2023-2024
SCHOOL YEAR

New Enrollment: Please submit pages 11, 12 and 15 (plus page 13 if a high school student).

1 Student's Full Legal Name:

First Name	Middle Name	Last Name
<input type="checkbox"/> Male		
<input type="checkbox"/> Female	Date of Birth	Social Security #
		Grade Level
Student's Street Address	P.O.Box (if any)	City
State	Zip	County
Student Driver's License No. (if applicable)		Home Phone

2 Primary Teacher's Name: (Must reside with student.) Mother Father Legal Guardian (Legal documents required.)

First Name	Middle Name	Last Name	Occupation
Place of Employment	Driver's License Number	Phone Number	
Primary teacher's educational level?	<input type="checkbox"/> GED	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> College Degree
(NOTE: By School Policy, a high school diploma or GED is required to teach a student in 9th through 12th grade.)			
Parent's Email Address		Parent's Cell	

3 Other Parent's Name: Mother Father Legal Guardian

First Name	Middle Name	Last Name	Occupation
Place of Employment	Driver's License Number	Phone Number	
Other parent's educational level?	<input type="checkbox"/> GED	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> College Degree <input type="checkbox"/> None
Does this parent live at student's home?	<input type="checkbox"/> Yes <input type="checkbox"/> No	And has custodial rights to student records?	<input type="checkbox"/> Yes <input type="checkbox"/> No

4 Church Information or Religious Affiliation:

Church Name
City
Pastor

5 New Students: How did you hear about us?

<input type="checkbox"/> Online	<input type="checkbox"/> Tutorials	<input type="checkbox"/> Other School
<input type="checkbox"/> Curriculum Fair:	_____	
<input type="checkbox"/> Family, Friends:	_____	

- 6 A) Does student have any IEP documents or Special Ed. Reports? No Yes
 B) Has student been taught at home before? (If yes, how many years?) _____ No Yes

7 **This information applies only to students in 7th grade or above:**

- 1) Has student been suspended from school within the last 2 years? No Yes
 2) Has student been arrested or held for questioning within the last 2 years?.... No Yes
 3) Has student been in a drug rehabilitation program within the last 2 years?.... No Yes
 4) Is student pregnant? No Yes
 5) Is student the mother or father of a child? No Yes
 6) Is student married? No Yes
 7) Does student smoke? No Yes
 8) Has student ever been involved in a gang or any cult?..... No Yes
 9) Is student currently part of a truancy or court case?..... No Yes

Applications from students who answer yes to any of the questions above will be reviewed by Aaron Academy's Board before acceptance (**please include written explanation**). Please note that false information in these forms can result in student expulsion.

School Policies / Requirements

Enrollment: The registration process starts when the parents (or legal guardian) submits the enrollment forms and the required fees.

School Year: The school year starts on July 1st and ends on June 30th of the following year. Enrollment is open year-round.

Early enrollment for the upcoming year starts in May. Also, we highly recommend parents re-enroll their students no later than August (when most public schools start). Failure to do so could be viewed as a violation of the state's truancy laws.

Attendance: State law requires all students to complete at least 180 calendar days of school work per year. It also requires students to complete a minimum of four hours of school work each day.

A student's attendance at Aaron Academy begins on the registration date. For example, a student starts homeschooling in August but does not register with Aaron Academy until October: the school days between August and October cannot be counted as school days with Aaron Academy.

Curriculum List: All parents need to submit a list of courses and/or books (see form), at time of enrollment or within 30 days. (One form per year, see page 19.)

Semester Reports: Parents will be required to maintain attendance and grades and submit this information at the end of each semester. The first semester reports will be due no later than the 19th of January, and the second semester reports no later than the 19th of July. **If a student transfers out during the middle of the semester, these reports must be submitted immediately to allow our office to update the student's file.**

Expulsions: Aaron Academy reserves the right to expel any student not adhering to its policies including unbecoming conduct such as violent behavior, threat of bodily harm, abusive language and/or any other action that would be taken as a threat to the student members, parents, or staff of Aaron Academy.

Note: Aaron Academy reserves the right to institute policies and/or rules during the school year for the benefit and welfare of our members.

8 **If mailing or faxing forms with Debit / Credit Card:** Enrollment Fee: \$ _____ Other: \$ _____

Debit/Credit Card: _____ Cardholder's Name: _____

Card Number: _____ Expiration Date: _____ Security Code: _____

9 **I have read, understand, and agree with Aaron Academy's policies / requirements (pg. 4), testing requirements (pg. 29), graduation requirements (pg. 31), and statement of faith (pg. 45).**

 Parent's (or Legal Guardian's) Signature Date

 Student's Signature (high school students only) Date

(Signatures grant school permission to verify data on this form and to monitor compliance to its policies / requirements.)

REQUEST FOR STUDENT RECORDS

The following student is now enrolled in our school, and we are submitting a request for his/her student files.

Please send to: Aaron Academy, P.O. Box 1687, Gallatin, TN 37066

Phone (615) 452-4700

Fax (615) 452-7700



▶ STUDENT SECTION:

Full Legal Name of Student

Date of Birth

Social Security No.

Grade

Name of Last School Attended

Students starting **6th** or **9th** Grade: name of school you were zoned or assigned for this upcoming school year.

School's Address (Please include as much information as possible.)

City

State

Zip

Phone

Fax

▶ SCHOOL SECTION:

Note to Previous School:

1) Does student have an IEP or Special Ed. Report? Yes No

(If **yes**, please include them along with copies of birth certificates and health files when forwarding records.)

2) Number of days of attendance for the current school year: _____

3) Please include copy of this document when forwarding student records.

Please include: transcripts, medical records, birth certificate, achievement testing scores, special education forms, psychological evaluations, disciplinary records, and/or other items included in the student's cumulative folder.

Aaron Academy, founded in 1999, is a private Christian institution serving students who are home-educated and designated a Category IV School by the Tennessee Department of Education. We operate under Tennessee Code Section 49-50-801, along with the 1999 Jeeter Memo, and Tennessee Senate Bill 433. **Member students are not required to register as "homeschoolers" with the local superintendent of schools.**

▶ AARON ACADEMY USE ONLY:

1st Request Date _____

2nd Request Date _____

3rd Request Date _____

Representative

Curriculum a list of courses and books for educational purposes.

- 1 The primary teacher is required to submit a list of courses that each student will follow for study during the school year within 30 days of enrollment.
- 2 It's normal for students in the lower grades to change and update many of the materials during the school year. **There is no need to submit an updated list each time.** The initial form meets the policy requirement.
- 3 Students in high school grades need to complete the minimum required credits for graduation as shown below. Their curriculum list should show the credits they will be working on for the current school year (required credits and any electives).
- 4 You can find the Curriculum List on page 19. Please remember to sign and date this form before submitting. You may deliver it, mail it, fax it, or use our online form.
- 5 The primary teacher is free to choose the curriculum and study materials that best fit each student's learning style.

We have included a short list of curriculum resources and vendors on page 18 for your benefit.

- 6 Our Records Office is available to respond to questions in reference to high school credits and graduation requirements.

Required High School Credits

College Preparatory:

- Bible 3
- English I, II, III, IV 4
- Personal Finance 1/2
- Math 4
(Algebra I & II, Geometry, plus Adv. Math)
- Science (w / Lab) 3
(Physical, Biology I or II, Chemistry or Physics)
- History 3
(US History, World History, US Gov. & Econ)
- Health 1/2
- Physical Ed 1
- Foreign Language 2
(Must be two credits of same language)
- Visual Arts or Performing Arts 1

General:

- Bible 3
- English I, II, III, IV 4
- Personal Finance 1/2
- Math 2
- Science 2
- History 3
(US History, World History, US Gov. & Econ)
- Health 1/2
- Physical Ed 1
- Visual Arts or Performing Arts 1
- Electives 5

Total Credits **22**

See the Credits Worksheet on page 33.

Total Credits **22**

K thru 8th Courses

Core Subjects:

- Bible
- English Phonics, Reading, Writing
- Math
- Science
- History

Electives:

- Geography, Physical Science, Physical Ed, Health, Music, Art, Photography, Foreign Language, Home Economics, Computers, Drama, Dance, and others.

High School Credit: (8th Grade only)

- Algebra I, HS Physical Science, HS Foreign Language, HS History.

Parents are free to choose the study materials that best fit their student's learning style.

Homeschool Books and Resources:

- **GENERAL ONLINE CATALOGS:**
 - Christian Book Distributors:christianbook.com
 - Rainbow Resource:rainbowresource.com
- **ONLINE CURRICULUM:**
 - Time 4 Learning:time4learning.com
 - Alpha Omega Monarch:aop.com
 - Easy Peasy (free):allinonehomeschool.com
- **BIBLE COURSE:**
 - U.B. David (free):ubdavid.org
 - Blue Letter Bible:blueletterbible.org
- **TRADITIONAL TEXTBOOK-STYLE:**
 - ABeka Book:abeka.com
 - Bob Jones:bjupresshomeschool.com
- **WORKBOOK-STYLE CURRICULUM:**
 - Landmark:landmarklfb.com
 - Alpha Omega Lifepacs:aop.com
- **NON-TRADITIONAL-STYLE CURR:**
 - Sonlight Books:sonlight.com
 - My Father's World:mfwbooks.com
 - Heart of Dakota:heartofdakota.com
 - Classical Conversations:classicalconversations.com
- **SUBJECT SPECIFIC CURRICULUM:**
 - Notgrass History:notgrasshistory.com
 - Apologia Science (and more):apologia.com
 - Personal Finance:ramseyeducation.com
 - Life of Fred Math (and more):lifeoffred.uniquemath.com
 - Teaching Textbooks Math:teachingtextbooks.com
- **SPECIAL NEEDS:**
 - Learning Abled Kids:learningabledkids.com
 - Special Needs Homeschooling:specialneedshomeschooling.com
 - Nessy:nessy.com
- **OTHER HOMESCHOOL WEBSITES:**
 - Middle TN Home Education Assoc:mthea.org
 - Home School Legal Defense Assoc:hsllda.org
 - Home School Digest:homeschooldigest.com
 - The Old Schoolhouse:theoldschoolhouse.com
 - Cathy Duffy Reviews:cathyduffyreviews.com

