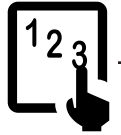


# How do I get started?



When choosing Aaron Academy, the enrollment process is as follows:

- 1** Submit your enrollment forms and registration fees to our school office.  
You will find these forms on page 9 and 11. Please see page 5 for more information on enrollments.
- 2** Withdraw student from current school.  
After enrollment you will need to withdraw your student from the previous school. You can use our receipt of enrollment for verification if having to visit the previous school to complete the transfer.
- 3** Determine the student's courses or credits needed.  
For high school students, once our office receives your transcripts from the previous school, we will send you a list of courses needed for the current school year. See page 31 for our required credits.
- 4** Purchase the curriculum (books) needed.  
Purchase the books your student will need for the current school year. There are many resources that carry home education materials. We provide a short list of resources on page 16.
- 5** Submit Curriculum List (list of books, courses).  
A list of the courses and materials the student will be using is due within 30 days of enrollment. You will find this form on page 17 and also online.
- 6** Have student start working on courses.  
Once you purchase and acquire the study materials and books, have the student start school. State laws require a minimum of 4 hours a day of school work. Total school hours for the day is optional. (Please note: 8 hours of work in one day **does not** constitute two school days.)
- 7** Log school days (on semester reports).  
Maintain a log each day student completes work (you can use our semester reports included). Total school days for the entire school year (both semesters) is 180 minimum.
- 8** Grade work as completed.  
Maintain a list of grades per subject. Grade averages and/or final grades should be posted and submitted at the end of each semester. If the student is attending a Tutorial, the parent is still responsible to submit all grades. (Semester Reports are included in this booklet and also posted online to print.)
- 9** Submit reports (attendance and grades) to Aaron Academy at the end of each semester.  
You can deliver, mail, fax, or submit these semester reports online. Please know that late submissions after the due dates will incur late fees. Please submit your semester reports on time.

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## Enrollment Classifications



- A Re-Enrollment—Standard:**  
Current students completing the school year ending in June 2021.
- B Re-Enrollment—Previous:**  
Students who have been enrolled with Aaron Academy in previous years and are now transferring back to our school for the 2021-2022 school year.
- C New Enrollment:**  
Students who have not been student members at Aaron Academy and are registering for the 2021-2022 school year.

## Important notes on enrollments

- 1 We highly recommend you enroll on time, usually when other schools in your area or county are returning back to school after the summer months.
- 2 A student's attendance (school days with Aaron Academy) starts on the enrollment date. We send a friendly reminder to current students who have not re-enrolled in September.
- 3 We reserve the right not to accept school days, grades, and/or high school credits earned in the first semester (July to December) from current students who failed to re-enroll with Aaron Academy during this same first semester.

## Grade level requirements

All student enrollments must comply with the following grade placement policies:

### Kindergarten thru 8th grade students cannot skip a grade level unless:

- Student has taken an achievement test the previous year and results show an above average score of 7, 8, or 9 Stanine score in all subjects.
- It is not permissible to skip 8th grade and go directly into high school unless test scores are all post high school in every subject.
- The Principal will review all test scores to determine if requirements are met for grade advancement.

### High School students:

- If you are transferring from another school, grade placement will be the next consecutive grade from the previous grade completed.
- High School grades cannot be skipped at all.
- Only students in 11th grade can apply for early graduation. Parents will need to contact the school office and review their student's transcript with our registrar to ensure specific requirements have been met.

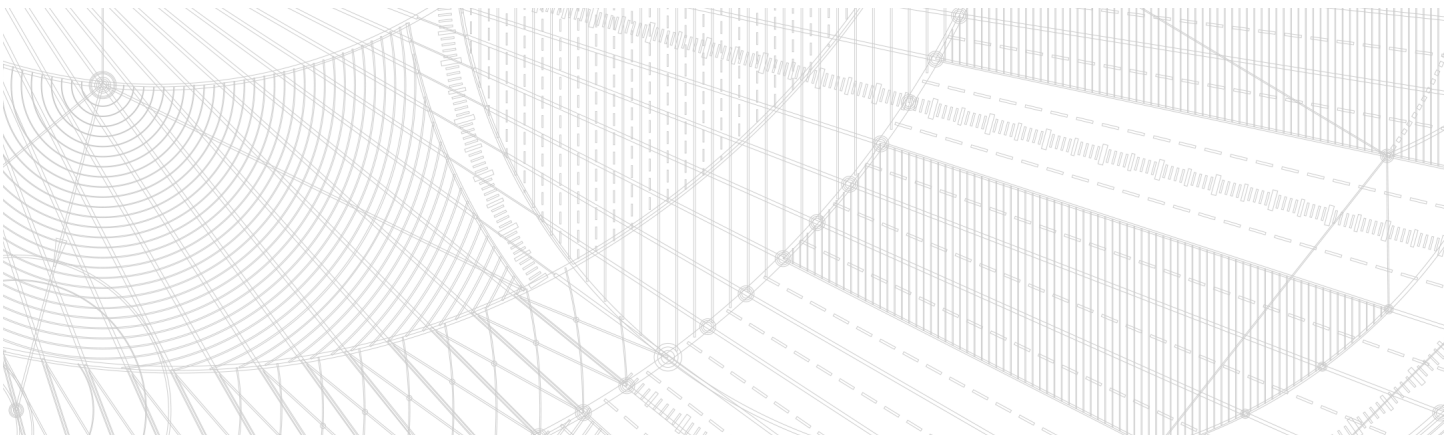
## Important notes on fees and payments



- 1 Our enrollment fees are annual fees. There are no other monthly fees.
- 2 Enrollment forms without fees included will not be processed.
- 3 Once submitted, there are **NO REFUNDS** on enrollment or testing fees.
- 4 We accept all major debit or credit cards.
- 5 Two-party checks are not accepted.
- 6 NSF or closed-account checks will incur a \$30 bank fee. If due amount is not paid, student could face expulsion.

## The benefits of enrolling on time

- 1 The Home School Legal Defense Association highly recommends that you enroll no later than when public schools start in your local area, usually August.
- 2 You are compliant with Aaron Academy's enrollment policies and the educational laws of the State of Tennessee.
- 3 It ensures that your school days start counting at time of enrollment. Any school days submitted before re-enrollment at Aaron Academy are counted as independent school days.



Note: there are NO refunds on enrollment fees.

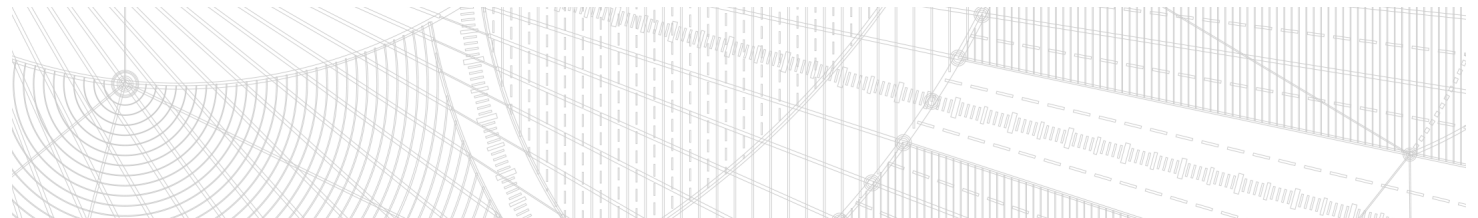
## Enrollment fees

Kindergarten thru 8th Grade:	First Student .....	\$ 80
	Second Student .....	70
	Third Student .....	60
	Fourth Student .....	50
	Additional .....	0
High School Grades:	Each Student .....	\$ 90

## Military & Missionaries

Active Duty & Current Field Missionaries

All Grades:	Each Student .....	\$ 35
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Note: there are NO refunds on testing fees.

## Private Testing Fees

We no longer offer group testing, but private testing is available.  
For more information, please contact the school office.

Private Testing Only:	By Certified Teacher .....	\$ 95
	By Aaron Academy .....	\$ 140

# Enrollment Instructions



## ▶ RE-ENROLLMENTS

- 1 Complete *Enrollment Application* form (pg. 9).
  - Standard: current member who completed 2020-21 school year with our school.
  - Previous: previous member transferring back to Aaron Academy.
- 2 Complete *Request for Student Records* form. (Only if “previous student” and transferring back.)
- 3 Submit Forms and Enrollment Fees.
- 4 Submit *Curriculum List* form within 30 days.

Note: We reserve the right not to accept late re-enrollments.

## ▶ NEW STUDENT

- 1 Complete *Enrollment Application* form (pg. 11).
- 2 Complete *Request for Student Records* form.
- 3 Submit Forms and Enrollment Fees.
- 4 Submit *Curriculum List* form within 30 days.

### 1 Enrollment Application:

#### • Re-Enrollments: Standard

Returning student members need to fill in **pages 9 & 10** and submit these to the school office with the appropriate fees (up to 5 students in one form).

#### • Re-Enrollments: Previous

Previous members need to fill in **pages 9, 10, 12, 13 & 14** and submit these to the school office with the appropriate fees (one student per form).

#### • New Enrollment:

New students need to fill in **pages 11, 12, 13 & 14** and submit these to the school office with the appropriate fees (one student per form).

### 2 Request for Student Records: pages 13 & 14

New students, and previous enrollees transferring back, will need to fill in these forms and submit along with the application.

### 3 Curriculum List: page 17

All student members need to fill in this form and submit at registration (if complete and ready to submit) or within 30 days of enrollment. Note: parent needs to sign and date form before submitting.

The image shows three overlapping forms. The top form is 'AARON ACADEMY'S ENROLLMENT APPLICATION' for the 2021-2022 school year. It has sections for 'New Enrollment', 'Re-Enrollments', and 'Updates / Changes'. The middle form is 'REQUEST FOR STUDENT RECORDS' with a 'STUDENT SECTION' and a 'SCHOOL SECTION'. The bottom form is 'AARON ACADEMY'S CURRICULUM LIST' with a table for recording subjects and grades.

# AARON ACADEMY'S ENROLLMENT APPLICATION

(Not valid if submitted without required fees)

2021-2022  
SCHOOL YEAR

## Re-Enrollments

**A**  **Re-Enrollment Standard:** Current Member. Completed 2020-21 Year with our school. Do NOT include pages 13 & 14.

**B**  **Re-Enrollment Previous:** Previous Member. Transferring back to Aaron Academy. **SUBMIT** pages 9,10,12,13 &14.

**1 Primary Teacher's Name:** (Must reside with student.)  Mother  Father  Legal Guardian  
(Legal documents required.)

First Name Middle Name Last Name

Street Address City State Zip

Phone Number Parent's Email Address

Occupation Place of Employment Parent's Driver's Lic. No.

Primary teacher's educational level?  GED  High School Diploma  College Degree

(NOTE: By School Policy, a high school diploma or GED is required to teach a student in 9th through 12th grade.)

**2 Other Parent's Name:**  Mother  Father  Legal Guardian

First Name Middle Name Last Name

Phone Number Occupation Place of Employment

Other parent's educational level?  GED  High School Diploma  College Degree  None

Does this parent live at student's home?  Yes  No And has custodial rights to student records?  Yes  No

**3 Church Information:**

Church Name

City Pastor

**4 Updates / Changes:**

A: Has your address changed? No  Yes

B: Has contact info changed? No  Yes

(If yes)  Email Address

Phone Number

**5 If mailing or faxing forms with Debit/Credit Card:** Enrollment: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_  
Debit/Credit Card: \_\_\_\_\_ Cardholder's Name: \_\_\_\_\_  
Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

**6**  I have read, understand, and agree with Aaron Academy's statement of faith, school policies (pg. 14), testing policies, and graduation policies.

Parent's (or Legal Guardian's) Signature Date

(Signature grants school permission to verify data in this form and to monitor compliance to its policies.)

—continued: You can submit up to 5 re-enrolling students on this form.

**1 Student's Full Legal Name:**

\_\_\_\_\_  
First Name Middle Name Last Name Male  Female

\_\_\_\_\_  
Date of Birth Grade Level Repeating Grade Level? No  Yes

**2 Student's Full Legal Name:**

\_\_\_\_\_  
First Name Middle Name Last Name Male  Female

\_\_\_\_\_  
Date of Birth Grade Level Repeating Grade Level? No  Yes

**3 Student's Full Legal Name:**

\_\_\_\_\_  
First Name Middle Name Last Name Male  Female

\_\_\_\_\_  
Date of Birth Grade Level Repeating Grade Level? No  Yes

**4 Student's Full Legal Name:**

\_\_\_\_\_  
First Name Middle Name Last Name Male  Female

\_\_\_\_\_  
Date of Birth Grade Level Repeating Grade Level? No  Yes

**5 Student's Full Legal Name:**

\_\_\_\_\_  
First Name Middle Name Last Name Male  Female

\_\_\_\_\_  
Date of Birth Grade Level Repeating Grade Level? No  Yes

# AARON ACADEMY'S ENROLLMENT APPLICATION

(Not valid if submitted without required fees)

2021-2022  
SCHOOL YEAR

## New Enrollment

( Please submit pages 11 through 14. )

### 1 Student's Full Legal Name:

\_\_\_\_\_  
First Name Middle Name Last Name

Male

Female

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security #

\_\_\_\_\_  
Grade Level

\_\_\_\_\_  
Student's Street Address

\_\_\_\_\_  
P.O.Box (if any)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
County

\_\_\_\_\_  
Student Driver's License No. (if applicable)

\_\_\_\_\_  
Home Phone

### 2 Primary Teacher's Name: (Must reside with student.) Mother Father Legal Guardian (Legal documents required.)

\_\_\_\_\_  
First Name Middle Name Last Name Occupation

\_\_\_\_\_  
Place of Employment

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Phone Number

Primary teacher's educational level?  GED  High School Diploma  College Degree

(NOTE: By School Policy, a high school diploma or GED is required to teach a student in 9th through 12th grade.)

\_\_\_\_\_  
Parent's Email Address

\_\_\_\_\_  
Parent's Cell

### 3 Other Parent's Name: Mother Father Legal Guardian

\_\_\_\_\_  
First Name Middle Name Last Name Occupation

\_\_\_\_\_  
Place of Employment

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Phone Number

Other parent's educational level?  GED  High School Diploma  College Degree  None

Does this parent live at student's home?  Yes  No And has custodial rights to student records?  Yes  No

### 4 Church Information:

\_\_\_\_\_  
Church Name

\_\_\_\_\_  
City

\_\_\_\_\_  
Pastor

### 5 New Students: How did you hear about us?

Online  Tutorials  Other School

Curriculum Fair: \_\_\_\_\_

Family, Friends: \_\_\_\_\_

(Please fill in both sides)



6

**This information applies only to students in 7th grade or above:**

- 1) Has student been suspended from school within the last 2 years? .....  No  Yes
- 2) Has student been arrested or held for questioning within the last 2 years?  No  Yes
- 3) Has student been in a drug rehabilitation program within the last 2 years?  No  Yes
- 4) Is student pregnant? .....  No  Yes
- 5) Is student the mother or father of a child?.....  No  Yes
- 6) Is student married? .....  No  Yes
- 7) Does student smoke? .....  No  Yes
- 8) Has student ever been involved in a gang or any cult? .....  No  Yes
- 9) Is student currently part of a truancy or court case?.....  No  Yes

Applications from students who answer yes to any of the questions above will be reviewed by Aaron Academy’s Board before acceptance (**please include written explanation**). Please note that false information in these forms can result in student expulsion.

- A) Does student have any IEP documents or Special Ed. Reports? .....  No  Yes
- B) Has student been taught at home before? (If yes, how many years?)\_\_\_\_\_  No  Yes

**School Policies**

**Enrollment:** The registration process starts when the parents (or legal guardian) submits the enrollment forms and the required fees.

**School Year:** The school year starts on July 1st and ends on June 30th of the following year. Enrollment is open year-round.

Early enrollment for the upcoming year starts in May. Also, we highly recommend parents re-enroll their students no later than September 1st (when most public schools start). Failure to do so could be viewed as a violation of the state’s truancy laws.

**Attendance:** By state law all students must complete at least 180 calendar days of school work per year. It also requires students to complete a minimum of four hours of school work each day.

A student’s attendance at Aaron Academy begins on the date he/she registers with Aaron Academy. For example, a student starts home-schooling in August but does not register with Aaron Academy until October: the school days between August and October cannot be counted as school days with Aaron Academy.

**Curriculum List:** All students need to submit a list of courses and/or books (see form), at time of enrollment or within 30 days.

**Semester Reports:** Parents will be required to maintain attendance and grades and submit this information at the end of each semester. The first semester reports will be due no later than the 21st of January, and the second semester reports no later than the 22nd of July. **If a student transfers out during the middle of the semester, these reports must be submitted immediately to allow our office to update the student’s file.**

**Smoking:** It is against state law to smoke or have any tobacco-related products at any school function or event.

**Expulsions:** Aaron Academy reserves the right to expel any student not adhering to its policies, including unbecoming conduct such as violent behavior, threat of bodily harm, abusive language and/or any other action that would be taken as a threat to the student members, parents, or staff of Aaron Academy.

**Note:** Aaron Academy reserves the right to institute policies and/or rules during the school year for the benefit and welfare of our members.

7

**If mailing or faxing forms with Debit/Credit Card:** Enrollment: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

Debit/Credit Card: \_\_\_\_\_ Cardholder’s Name: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

8

I have read, understand, and agree with Aaron Academy’s statement of faith, school policies, testing policies, and graduation policies.

\_\_\_\_\_  
Parent’s (or Legal Guardian’s) Signature Date

\_\_\_\_\_  
Student’s Signature (high school students only) Date

(Signatures grant school permission to verify data in this form and to monitor compliance to its policies.)



# REQUEST FOR STUDENT RECORDS

The following student is now enrolled in our school, and we are submitting a request for his/her student files.

Please send to: Aaron Academy, P.O. Box 1687, Gallatin, TN 37066

Phone (615) 452-4700

Fax (615) 452-7700

▶ STUDENT SECTION:

Full Legal Name of Student

Date of Birth

Social Security No.

Grade

Name of Last School Attended

5th and 8th Grade students only: name of school you were zoned or assigned for this upcoming school year.

School's Address (Please include as much information as possible.)

City

State

Zip

Phone / Fax

▶ SCHOOL SECTION:

**Note to Previous School:**

1) Does student have an IEP or Special Ed. Report?  Yes  No

(If yes, please include them along with copies of birth certificates and health files when forwarding records.)

2) Number of days of attendance for the current school year: \_\_\_\_\_

3) Please include copy of this document when forwarding student records.

Please include: transcripts, medical records, birth certificate, achievement testing scores, special education forms, psychological evaluations, disciplinary records, and/or other items included in his/her cumulative folder.

Aaron Academy, founded in 1999, is a private Christian institution serving students who are home educated and designated a Category IV School by the Tennessee Department of Education. We operate under Tennessee Code Section 49-50-801, along with the 1999 Jeeter Memo, and Tennessee Senate Bill 433. Member students are not required to register as "homeschoolers" with the local superintendent of schools.

▶ AARON ACADEMY USE ONLY:

1st Request Date \_\_\_\_\_

2nd Request Date \_\_\_\_\_

3rd Request Date \_\_\_\_\_

Representative

**C**urriculum . . . . . a list of courses and books for educational purposes.

- 1 The primary teacher is required to submit a list of courses that each student will follow for study during the school year within 30 days of enrollment.
- 2 It's normal for students in the lower grades to change and update many of the materials during the school year. There is no need to submit an updated list each time. The initial form meets the policy requirement.
- 3 Students in high school grades need to complete the minimum required credits for graduation as shown below. Their curriculum list should show the credits they will be working on for the current school year (required credits and any electives).
- 4 You can find the Curriculum List on page 17. Please remember to sign and date this form before submitting. You may deliver it, mail it, fax it, or use our online form.
- 5 The primary teacher is free to choose the curriculum and study materials that best fit each student's learning style.

We have included a short list of curriculum resources and vendors on page 16 for your benefit.

- 6 Aaron Academy carries Landmark Curriculum for grades 7th through 12th. Most complete subjects cost \$45 each.
- 7 Our Records Office is available to respond to questions in reference to high school credits and graduation requirements.

**Required High School Credits**

**College Preparatory:**

Bible . . . . .	3
English I, II, III, IV . . . . .	4
Personal Finance . . . . .	1/2
Math . . . . .	4
Science (w / Lab) . . . . .	3
History . . . . .	3
Health . . . . .	1/2
Physical Ed . . . . .	1
Foreign Language . . . . .	2
Visual Arts or Performing Arts . . . . .	1
<b>Total Credits . . . . .</b>	<b>22</b>

**General:**

Bible . . . . .	3
English I, II, III, IV . . . . .	4
Personal Finance . . . . .	1/2
Math . . . . .	2
Science . . . . .	2
History . . . . .	3
Health . . . . .	1/2
Physical Ed . . . . .	1
Visual Arts or Performing Arts . . . . .	1
Electives . . . . .	5
<b>Total Credits . . . . .</b>	<b>22</b>

**K thru 8th Courses**

**Core Subjects:**

- Bible
- English . . . . . Phonics, Reading, Writing
- Math
- Science
- History

**Electives:**

- Geography, Physical Science, Physical Ed, Health, Music, Art, Photography, Foreign Language, Home Economics, Computers, Drama, Dance, and others.

**High School Credit: (8th Grade only)**

- Algebra I, HS Physical Science, HS Foreign Language, HS History.

**See the Credits Worksheet on page 31.**



Parents are free to choose the study materials that best fit their student's learning style.

► **Homeschool Book Resources:**

- **GENERAL ONLINE CATALOGS:**
  - Christian Book Distributors: .....christianbook.com
  - Rainbow Resource: .....rainbowresource.com
- **ONLINE CURRICULUM:**
  - Time 4 Learning: .....time4learning.com
  - Alpha Omega Monarch: .....aop.com
  - Easy Peasy (free): .....allinonehomeschool.com
- **BIBLE COURSE:**
  - U.B. David (free): .....ubdavid.org
  - Blue Letter Bible: .....blueletterbible.org
- **TRADITIONAL TEXTBOOK-STYLE:**
  - ABeka Book: .....abeka.com
  - Bob Jones: .....bjupresshomeschool.com
- **WORKBOOK-STYLE CURRICULUM:**
  - Landmark: .....landmarklfb.com
  - Alpha Omega Lifepacs: .....aop.com
- **NON-TRADITIONAL-STYLE CURR:**
  - Sonlight Books: .....sonlight.com
  - My Father's World: .....mfwbooks.com
  - Heart of Dakota: .....heartofdakota.com
  - Classical Conversations: .....classicalconversations.com
- **SUBJECT SPECIFIC CURRICULUM:**
  - Notgrass History: .....history.notgrass.com
  - Apologia Science (and more): .....apologia.com
  - Personal Finance: .....ramseyeducation.com
  - Life of Fred Math (and more): .....lifeoffred.uniquemath.com
  - Teaching Textbooks Math: .....teachingtextbooks.com
- **SPECIAL NEEDS:**
  - Learning Abled Kids: .....learningabledkids.com
  - Special Needs Homeschooling: .....specialneedshomeschooling.com
  - Nessy: .....nessy.com
- **OTHER HOMESCHOOL WEBSITES:**
  - Middle TN Home Education Assoc: .....mthea.org
  - Home School Legal Defense Assoc: .....hsllda.org
  - Home School Digest: .....homeschooldigest.com
  - The Old Schoolhouse: .....theoldschoolhouse.com
  - Cathy Duffy Reviews: .....cathyduffyreviews.com

# AARON ACADEMY'S CURRICULUM LIST

<b>2021 - 2022</b> SCHOOL YEAR
-----------------------------------

▶ [ This curriculum list must be submitted within 30 days of enrollment. ]

Student's Name: \_\_\_\_\_

(Full legal name)

Date of Birth

Address: \_\_\_\_\_

Current Grade Level

City

State

Zip

Phone

▶ **NOTE: It's the parent's responsibility to find and purchase curriculum materials for their student.**

Subject [ Math, English, History, etc. ]	Grade [ K-12th ]	Publication [ i.e. ABeka Books, Bob Jones Curriculum, Saxon Math, etc. ]

▶ \_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date



